



CAFE WORKER JOB DESCRIPTION

Dept/Ministry: Valley Cafe

Supervisor: Cafe Manager

Work Hours: Saturday and Sunday from 2:30 to 7:30 pm

FSLA Status: Non Exempt - Hourly

JOB SUMMARY

We are searching for an energetic outgoing person to join our team. Positive attitude, is passionate about the food, beverage and enjoys serving people. Who, is driven to provide excellent customer service.

CORE COMPETENCIES REQUIRED

- **Customer Focus:** An individual with customer focus seeks to welcome, serve, support and effectively resource customers.
- **Team Player:** A team player values his/her coworkers and works collaboratively with them to achieve organizational goals.
- **Task Manager:** A task manager completes assignments with excellence, effectiveness, and efficiency.
- **Detail Orientation:** An individual with detail orientation appreciates the importance of details and attends to details that affect quality, timeliness and goal achievement.

PRIMARY AREAS OF RESPONSIBILITY (include but are not limited to the following)

- Make and serve specialty coffee and tea beverages.
- Take customer orders.
- Operate cash registers, accept payments, make change and balance till end of shift.
- Know the products we serve and all the equipment used to serve those products.
- Maintain a clean and sanitized workstation.
- Clearing, cleaning and preparing tables for use.
- Follow health and safety guidelines.
- The work areas range from the Fireside coffee area the Valley Cafe.
- Works special events as needed.
- Be punctual and have good attendance.
- Contribute to a positive team environment.

GENERAL EXPECTATIONS:

- Christ follower
- Spends consistent time in prayer and study of God's Word.
- We expect our employees to give 100+% effort in every area of their ministry, working "diligently unto the Lord".
- Attends all staff meetings and retreats, as directed.
- Lives out CCV Team Values.

QUALIFICATIONS AND SKILLS

- Willingness to be a team player and hard worker.
- Outstanding customer service.
- Basic numeracy and money-handling skills.
- Detailed-oriented and passionate about good food and beverage.
- Food handlers card.

PHYSICAL DEMANDS

- On feet for full shift.
- Regularly required to lift and/or move items up to 30 pounds.
- Regularly required to handle food and hot beverages.

It is required that all CCV staff members are in agreement with the vision, values and doctrine of CCV and adhere to the guidelines and conditions for employment as outlined in the Employee Handbook.

It is a privilege to serve the Lord in ministry at CCV. Those who serve God at CCV are expected to embrace a high biblical standard of personal conduct and lifestyle both public and personal.