**EMPLOYMENT APPLICATION**

**An Equal Opportunity Employer**

Last Name: Click or tap here to enter text.

First Name: Click or tap here to enter text.

Middle: Click or tap here to enter text.

**Address // Phone // Email**

No. & Street : Click or tap here to enter text.

City: Click or tap here to enter text. State: Click or tap here to enter text. Zip Code Click or tap here to enter text.

Email Address: Click or tap here to enter text. Mobile Number: Click or tap here to enter text.

**Employment Desired**

Position applying for: Click or tap here to enter text.

**Personal Information**

How did you hear about this job opening? Click or tap here to enter text.

Have you ever applied to or worked for CCV before? Click or tap here to enter text.

If yes, when? Click or tap here to enter text.

What is your philosophy on giving to the local church as an employee? Click or tap here to enter text.

If hired, would you have a reliable means of transportation to and from work? Click or tap here to enter text.

Are you at least 18 years old? Click or tap here to enter text.

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodations? Click or tap here to enter text.

If no, describe the functions that cannot be performed: Click or tap here to enter text.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

**Education, Training and Experience**

High

School Name: Click or tap here to enter text.

 Address: Click or tap here to enter text.

 City: Click or tap here to enter text.

 State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

 Did You Graduate? Click or tap here to enter text.

 Degree or Diploma? Click or tap here to enter text.

College/

University Name: Click or tap here to enter text.

 Address: Click or tap here to enter text.

 City: Click or tap here to enter text.

 State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

 Did You Graduate? Click or tap here to enter text.

 Degree or Diploma? Click or tap here to enter text.

Vocational/Business

 Name: Click or tap here to enter text.

 Address: Click or tap here to enter text.

 City: Click or tap here to enter text.

 State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

 Did You Graduate? Click or tap here to enter text.

 Degree or Diploma? Click or tap here to enter text.

**Employment History**

List below all present and past employment starting with the most recent employer (last five years is sufficient).

Name of Employer: Click or tap here to enter text.

Type of Business: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Your Supervisor’s Name: Click or tap here to enter text.

Address & Street: Click or tap here to enter text.

City: Click or tap here to enter text.

State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

Dates of Employment: From: Click or tap here to enter text. To: Click or tap here to enter text.

Your Position and Duties: Click or tap here to enter text.

Reason for Leaving: Click or tap here to enter text.

May we contact this employer for a reference? Click or tap here to enter text.

Name of Employer: Click or tap here to enter text.

Type of Business: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Your Supervisor’s Name: Click or tap here to enter text.

Address & Street: Click or tap here to enter text.

City: Click or tap here to enter text.

State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

Dates of Employment: From: Click or tap here to enter text. To: Click or tap here to enter text.

Your Position and Duties: Click or tap here to enter text.

Reason for Leaving: Click or tap here to enter text.

May we contact this employer for a reference? Click or tap here to enter text.

Name of Employer: Click or tap here to enter text.

Type of Business: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Your Supervisor’s Name: Click or tap here to enter text.

Address & Street: Click or tap here to enter text.

City: Click or tap here to enter text.

State: Click or tap here to enter text. Zip Code: Click or tap here to enter text.

Dates of Employment: From: Click or tap here to enter text. To: Click or tap here to enter text.

Your Position and Duties: Click or tap here to enter text.

Reason for Leaving: Click or tap here to enter text.

May we contact this employer for a reference? Click or tap here to enter text.

Note: Attach additional page(s) if necessary.

**References**

List below three persons not related to you who have knowledge of your work performance with the last three years.

1. First / Last Name: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

Occupation: Click or tap here to enter text.

No. of Years Acquainted: Click or tap here to enter text.

1. First / Last Name: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

Occupation: Click or tap here to enter text.

No. of Years Acquainted: Click or tap here to enter text.

1. First / Last Name: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email: Click or tap here to enter text.

Occupation: Click or tap here to enter text.

No. of Years Acquainted: Click or tap here to enter text.

**Please read carefully, initial each paragraph and sign below:**

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials

I hereby authorize CCV to thoroughly investigate my references, work record, education and other matters related to my suitability for employment unless otherwise specified above. I further, authorize the references I have listed to disclose to CCV any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release CCV, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

Initials

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and CCV. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated ant any time, with or without prior notice, at the option of either myself or CCV, and that no promise or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and CCV designated representative.

Initials

I understand that if CCV offers me a position it is conditional until a background check is complete.

Initials

Date: Click or tap here to enter text.

Applicant’s Signature: Click or tap here to enter text.